

CROSS POINTE HOMEOWNERS ASSOCIATION

HOMEOWNERS APPLICATION FOR APPROVAL EXTERIOR CHANGES/ALTERATIONS/ADDITIONS/IMPROVEMENTS

Pursuant to Section 2.12 of the Declaration of Covenants and Restrictions for Cross Pointe, the undersigned requests approval for exterior modifications to the lot/home referenced below.

Exterior changes, modifications, additions, improvements and renovations must be approved in writing by the Board of Directors prior to the commencement of the work. Homeowner must supply, along with this application, copies of detailed plans, specifications, sketches, drawings, paint colors (*the homeowner should have a 2-3 ft square of their selected color painted on a shaded wall, as well as, a sun lit wall for the committee to look at before approval*), or material descriptions where applicable. All work must meet county, local and other applicable codes. Code compliance is the responsibility of the homeowner.

Examples of exterior changes requiring approval include, but are not limited to, changing exterior house paint colors, additions of fences, substantial landscape changes, new roofs, and changes to driveways, walkways, new mailboxes, home additions and replacement of any exterior components of the home. Guidelines for approval are detailed within the association documents.

Written notification of the decision of the Board will be sent to the homeowner as soon as possible after the application is reviewed at the next scheduled Board meeting after the application date. The date and place of the Board meeting will be posted at least 48 hours in advance to permit any homeowner to assist in the deliberations of the Board prior to their action on application approvals.

This completed form, along with the applicable attachments, must be forwarded to the Board to review. Paint samples required – earth tones

CROSS POINTE HOA, INC
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**HOMEOWNERS APPLICATION FOR APPROVAL
EXTERIOR CHANGES/ALTERATIONS/ADDITIONS/IMPROVEMENTS**

(PLEASE PRINT)

HOMEOWNERS NAME: _____

ADDRESS: _____

HOME PHONE NUMBER: _____

CELL PHONE NUMBER: _____

EMAIL ADDRESS: _____

DISCRIPTION OF WORK TO BE PREFORMED: _____

START AND COMPLETION DATES: _____

**DESCRIBE THE ATTACHMENTS TO THIS DOCUMENT (I.E. PLANS, SPECIFICATIONS,
SKETCHES, DRAWINGS, PAINT CHIPS OR SAMPLES) :** _____

Signature of Owner

Date

FOR BOARD USE ONLY:

APPROVED: _____ **DISAPPROVED:** _____

APPROVAL BY: _____

TITLE: _____ **DATE:** _____

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EXTERIOR CHANGES/ALTERATIONS/ADDITIONS/IMPROVEMENTS

**APPLICATION FOR FENCES ON LOTS THAT ARE ON A CONSERVATION AREA OR
GOLF COURSE REQUIRE THE APPROVAL OF THE NEIGHTBORS ON EITHER SIDE**

Name of Neighbor (Print)

Address of Neighbor

Signature of Neighbor

Date

I APPROVE _____

Name of Neighbor (Print)

Address of Neighbor

Signature of Neighbor

Date

I APPROVE _____